

**Job Title** Coordinator, CT/MRI  
**Job ID** 73492  
**Location** London Health Sciences Centre

**Full/Part Time:** Full-Time

**Regular/Temporary:** Regular

### **Posting Period**

Open: October 14, 2020

Deadline: October 21, 2020

### **Department Name**

Medical Imaging, CT/MRI

### **Compensation**

\$83,830.50 to 104,539.50 per annum

### **Job Summary**

Reporting to the Manager, Medical Imaging, the Coordinator is accountable for front-line leadership of the CT and MRI and department through application of a focused depth of clinical and technical knowledge and broader-based operational and management expertise.

The role includes responsibility for day-to-day operational activities, including the management of human and material resources; day-to-day staffing and scheduling; development and support of a healthy and safe workplace; monitoring of risk, utilization and quality control measurements; and facilitation of quality improvement initiatives and change management. A major focus of the role is fostering effective working relationships and linkages within the team especially between the patient, the medical leadership, referring clinical departments, support and technical team members.

In partnership with Medical leadership, the Medical Imaging leadership team will enhance the quality, safety and care experience for our patients. The Coordinator will build the collaborative team to enhance the research, teaching and clinical activities, in pursuit of becoming the most advanced Medical Imaging Department in Canada.

### **Competencies**

#### **Critical:**

- Impact & Influence
- Quality, Safety and Service Orientation
- Holding Self and Others Accountable
- Emotional Intelligence and Assertiveness

#### **Other:**

- Business Acumen
- Developing Others

### **Qualifications**

- Successful completion of a recognized Baccalaureate Degree in a relevant related field
- Current registration with the College of Medical Radiation Technologists of Ontario (CMRTO) required
- Certification with the Canadian Association of Medical Radiation Technologists (CAMRT) preferred
- Related post-graduate education preferred
- Minimum three (3) years previously related Medical Imaging experience, preferably in an acute care academic teaching hospital
- Minimum two (2) years recent experience in progressively more responsible leadership roles
- Preference and consideration will be given to active members of the Canadian College of Health Leaders (CCHL) who have, or are in process of attaining the Canadian Health Executive (CHE) Select certification program
- Fluent and computer literate with computer systems such as email, MS Word, Excel and PowerPoint
- Demonstrated behaviours supporting the Core Values of LHSC – Compassion, Teamwork, Curiosity and Accountability

- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated commitment to the development of professional practice, mentorship, life-long learning and excellence in patient care
- Knowledge and comprehensive understanding of employee and labour relations and hospital operations essential
- Understanding of and experience with workload measurement, staffing and scheduling and budgeting an asset
- A track record of successful transition and change management
- Strong participatory leadership and team building skills and highly developed organizational skills
- Excellent interpersonal skills with effective communications skills, both orally and in writing, for interacting with all levels of hospital personnel and with external partners; strong negotiation and conflict resolution skills
- Highly developed critical thinking skills with the ability to conceptualize and analyze problems
- Excellent problem solving, decision-making, planning and evaluation skills
- Demonstrated ability to foster collaboration and contribute effectively as a member of an interdisciplinary team
- Recognition and understanding of Emotional Intelligence (EI) and how EI is applied in practical situations with the ability to assess emotional factors
- Demonstrated ability to effectively work with diversity, appreciating that different opinions, backgrounds and characteristics can bring richness to the challenge at hand
- Demonstrated ability to balance multiple and competing priorities on a daily basis
- Ability to attend work on a regular basis

### **Other Information**

*London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.*

*LHSC is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Indigenous people, persons with disabilities, and LGBTQ2+ persons. We are committed to providing persons with disabilities equal opportunities and standards of goods and*

*services, and are also fully compliant with the Accessibility for Ontarians with Disabilities Act (2005), as applicable.*

**Submission Requirements (please submit in one MS Word document)**

- **Cover Letter, Resume and Listing of Education, Credentials and Certifications**

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that reference checks may be conducted as part of the selection process.

Successful candidates will be required to complete a health review which includes providing vaccination records or proof of immunity against Measles, Mumps, Rubella, and Varicella (Chicken Pox), Hepatitis B, Tetanus/Diphtheria/Polio; Meningitis. In addition, they will need to provide documentation of the Tuberculosis skin testing (two step).

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.